



**AUTHORIZATION TO COLLECT AND VERIFY PERSONAL INFORMATION REGARDING THE EXISTENCE OF A CRIMINAL RECORD AND DECLARATION OF TRUTHFULNESS**

**Please read carefully the following authorization and declaration before signing this document:**

I, the undersigned (**please print your full name as it appears on your driver's permit or band card; include maiden and married names**) \_\_\_\_\_

having been born on (**please indicate the day, month and year of your birth, i.e. 1, January, 2010**) \_\_\_\_\_, am applying to K.S.C.S for the position of (**please specify**): \_\_\_\_\_.

Driver's permit number (**if applicable to the position you are applying to**) \_\_\_\_\_.

I understand that this is a position of responsibility and that K.S.C.S has a duty to inquire and take into consideration an applicant's criminal record.

**PLEASE NOTE** that for the purpose hereof, the term "criminal record" includes any past or present record of (i) an indictable offence, or (ii) of an offence punishable on summary conviction, or (iii) of a statutory offence, whether under the *Criminal Code* or any other law. Your response below should also include a reference to any offence for which you have obtained a formal pardon. The fact that you have been indicted or convicted of an offence will be considered in the processing of your application but does not necessarily make you ineligible for the position.

**Authorization**

I hereby authorize K.S.C.S. and its representatives to collect such information as, in its sole discretion, may be necessary to verify whether I have ever been indicted or convicted of a criminal or statutory offence as defined hereinabove. I understand that all such information obtained will become the property of K.S.C.S and will be kept in a confidential file in the Personnel Department. I understand further that this information will be used only for the purpose of determining if I am suitable and a reliable candidate for this, or any other position, for which I have or may apply to K.S.C.S. For that purpose I hereby agree to waive all rights of privacy and confidentiality that I might otherwise claim under Kahnawake, federal or provincial law, and hereby expressly authorize any institutions and organizations holding criminal indictments or convictions information about me to disclose it to K.S.C.S or its representatives. I agree to cooperate within that verification process and hereby release and discharge all such persons from any liability that could arise from the disclosure of that information. In addition, I expressly acknowledge that a photocopy of this authorization is as legally valid as the original.

**Declaration**

I hereby declare that (**please check (✓) and initial the appropriate statement below and provide any additional information which you believe is relevant**):

\_\_\_\_\_ I have never been indicted or convicted of a criminal or statutory offence as defined hereinabove (applicant initials) \_\_\_\_\_

**OR**

\_\_\_\_\_ I have been indicted or convicted of a criminal and/or a statutory offence(s) as defined hereinabove (applicant initials)\_\_\_\_\_. **Please state the type of offence, the date of indictment or conviction, the sentence imposed and, if applicable, the date on which the pardon was granted:**

\_\_\_\_\_  
\_\_\_\_\_

I hereby declare that the information provided by me in this document or relating thereto is complete and true to the best of my knowledge and belief. I understand and acknowledge that any misrepresentation, false declaration or omission with regard to a material fact, whether related to this document or the verification process referred to above, shall constitute a serious, just and sufficient cause for my dismissal if ever hired by K.S.C.S.

Signed within \_\_\_\_\_ (**Location**) on this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

Signature of applicant: \_\_\_\_\_

Witness: \_\_\_\_\_